

Colette Linehan

GIS technician



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Profile:

Colette Linehan is specialised in administrative task and database management. She has an extensive experience in GIS and IT systems. She joined Edenvale Young Associates in November 2013.

Qualifications:

- Cith & Guilds in MS Windows applications
- Level I and II plus destop publishing module

Career summary:

Edenvale Young Associates, Bristol (UK)

GIS technician

November 2013 – Present

Sustrans, (UK)

Project Support Officer

May 1999 – April 2012

Chief Executive (UK)

Acting PA

January 1999 – May 1999

Professional Overview:

Colette Linehan is a GIS technical with a strong IT and database management background. She has 13 years experience of working with databases at Sustrans, for a day-to-day management of the Volunteer Access database, the interrogation of the old Cyclops contact database and the replacement CRM database. She used the database in conjunction with GIS.

Key skills:

- GIS using MapInfo and QGIS
- Database management using Microsoft package
- Website management
- Organisation skills
- Strong general administrative experience background
- Written & verbal communication skills

Key project specific experience:

GIS support for the hydraulic model, Etwall Intermodal Transport Hub.

Role: GIS Technician

Building a material layer needed for hydraulic modelling using GIS tools following land cover information from aerial photographs.

Volunteer and data management

Role: Project support Officer

The role involved internal and external communication with volunteers, prospective colunteers, staff and partners, via email, phone and port. She was responsible for the day to day management of the database including utilising the link to the GIS system.

She also updated and monitored volunteer adverts on Sustrans website and provided technical 'trouble-shouting' for fellow department colleagues both local and regional. She was responsaibla to maintain distribute to the other offices, the volunteer stock. Within this I needed to negotiate an annual budget and storage space.

GIS training

Role: GIS trainer

She trained volunteer to help to manage their information and report their activities in GIS.